

Effective Jan. 1/07.

STB Medicine overflows

12/22/2006 10:31 AM

ADMIT FROM	admitted to	SENT TO	LOCATION	ADMIT date and time	DISCHARGE date and time	VAR 5	Serial Numbers	Collector that follows pt
ER →	A5 4 med beds on Cardiology ward	HOME (ZZ)	A5	admit date and time is the date/time that pt was accepted to Medicine service while in ER	is the date/time that patient is transferred from CTU service		NEW serial start at 1	Debbie
		B5	B5	"	"	A5		Gayle
		E5	E5	"	"	A5		Elaine
ER →	EMIP	HOME (ZZ)	EMIP	admit date and time is the date/time that pt was accepted to Medicine service while in ER	"		NEW serial start at 1	Debbie
		A5 (med beds)	A5	"	"			Debbie
		E5	E5	"				Elaine
		B5	B5	"				Gayle
		B4	B4	"				Debbie
ER →		A5 Med beds			"	A5		Gayle
		A6 med beds	B5	"	"	A6		Gayle
		E6 Med beds		"	"	E6		Gayle

ADMIT FROM	admitted to	SENT TO	LOCATION	ADMIT date and time	DISCHARGE date and time	VAR 5	Serial Numbers	Collector that follows pt
ER →		A5 Med beds	E5	"	"	A5		Elaine
		A6 Med beds		"	"	A6		Elaine
		E6 Med beds		"		E6		Elaine

GUIDELINES TO ALLOCATE OVERFLOWS AT STB AND VIC

		OLD LOC CODE	
		STB_A5	VIC_OVER
1	Print the patients who are overflows using the Multisearch option for each hospital (STB & VIC).		
	Indicate the Start date=1/1/2007, End date=present date, HOSP and LOC	Hosp=STB and Loc=A5	Hosp=VIC and Loc=OVER
2	In the list, change the old LOC (A5 or OVER) into a new LOC using the sequence on the right	B5, E5	N5,S5,S4,S3
	Continue the sequence on the next batches of Overflows.		
3	On the Medicine Registry screen, change the LOC based on Step 2.		
4	On the Medicine Registry screen, enter or change the VAR5 field	Blank to A5Z	add 'Z' after the ward/location (ex. N2Z, N6Z, etc..) except ICU
5	File the multi-search print out into a binder for our record.		

Enter
'0VZ'